



10<sup>th</sup> March, 2016

<b>To,</b> <b>The Manager,</b> <b>Listing Department,</b> <b>National Stock Exchange of India Ltd.</b> "Exchange Plaza", C-1, Block G, Bandra-Kurla Complex, Bandra (E), Mumbai – 400 051.	<b>To,</b> <b>Department of Corporate Services</b> <b>Bombay Stock Exchange Ltd.</b> Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400 001.
<b>Ref. : (i) Symbol – DISHMAN</b> <b>(ii) Series – EQ</b>	<b>Ref.: Scrip Code No. : 532526</b>

**Sub. : Intimation of Postal Ballot**

Dear Sir,

With reference to the captioned subject, we hereby inform that pursuant to Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014, Company proposes to conduct Postal Ballot for obtaining the approval of Members of the Company for bonus issue of equity shares as decided in the Board Meeting held on 24<sup>th</sup> February, 2016.

In this connection, in the Board Meeting held today i.e. on 10<sup>th</sup> March, 2016, M/s. Ashok P. Pathak & Co., (Membership No. 9939) Practicing Company Secretaries, Ahmedabad has been appointed as the Scrutinizer by the Board of Directors of the Company for conducting the Postal Ballot Process.

In this connection we are forwarding herewith the following:

- (i) Consent Letter of the scrutinizer;
- (ii) Calendar of Events for the Postal Ballot Process; and
- (iii) Blank Postal Ballot Form

Kindly take this on your record.

Thanking you.

Yours faithfully,

**For, Dishman Pharmaceuticals and Chemicals Limited**

**Pinaz H. Pithadia**  
**Compliance Officer**

Encl : as above.

**Dishman Pharmaceuticals and Chemicals Limited**

Registered Office: Bhadr-Raj Chambers, Swastik Cross Roads, Navrangpura, Ahmedabad – 380 009 India.

Tel: +91 (0) 79 26443053 / 26445807 Fax: +91 (0) 79 26420198

Email: dishman@dishmangroup.com Web: www.dishmangroup.com

**Government Recognised Export House**

CIN NO L24230GJ1983PLC006329



**The Chairperson  
Dishman Pharmaceuticals and Chemicals Ltd.  
Ahmedabad**

**CONSENT TO ACT AS SCRUTINIZER FOR RESOLUTIONS TO BE PASSED BY  
POSTAL BALLOT PROCESS AND THROUGH E-VOTING**

In reference to your offer vide your e-mail dtd.08<sup>th</sup> March, 2016, we hereby convey our consent to act as Scrutinizer to conduct the postal ballot process / e-voting in fair and transparent manner and to discharge other responsibilities connected with passing of resolutions under i) Section 61 for increase in authorized share capital; ii) Section 13 for alteration of Capital Clause of the Memorandum of Association and iii) Section 63 for approval for issue of Bonus shares by means of Postal Ballot, pursuant to the provisions of the Companies (Management and Administration) Rules, 2014 read with Section 108 and Section 110 of the Companies Act, 2013.

You are kindly requested to forward us the certified copy of Board Resolution authorizing one of the director and compliance officer to be responsible for the entire Postal Ballot process, and approval of the Postal Ballot Notice u/s 110 of the Companies Act, 2013, draft resolutions and explanatory statement and postal ballot form and appointment of the scrutinizer and approval the calendar of events for implementing the proposal to pass resolution by means of Postal Ballot.

Dated this 09<sup>th</sup> day of March, 2016

For, Ashok P Pathak & Co.  
Company Secretaries

\*CS Ashok P. Pathak  
Proprietor  
COP No.2662



**Postal Ballot Form**  
**Dishman Pharmaceuticals and Chemicals Limited**  
**CIN : L24230GJ1983PLC006329**  
**Bhadr-Raj Chambers, Swastik Cross Road,**  
**Navrangpura, Ahmedabad – 380 009, Gujarat**  
**Tel. No.: 91-79-26443053, 26445807, Fax No.: 91-79-26420198**  
**Email: [grievances@dishmangroup.com](mailto:grievances@dishmangroup.com) Website: [www.dishmangroup.com](http://www.dishmangroup.com)**

### CALANDER OF EVENTS - POSTAL BALLOT

Sr. No.	Particulars of Events	Propose Date
1	Date on which consent given by the scrutinizer to act as such.	09.03.2016
2	Date of Board Meeting for approving: i. Postal Ballot Notice ii. Appointment of Scrutinizer iii. Approving of List of items to be contained in the calender of events	10.03.2016
3	Intimation to Stock Exchanges about Postal Ballot	10.03.2016
4	Cut – off to be reckoned for determining the members who will be entitled to participate in the Postal Ballot	11.03.2016
5	Proposed Date of completion of dispatch of notice(s) alongwith Postal Ballot forms & filing copies with Stock Exchanges	On or before 20.03.2016
6	Proposed date on or before which publication in English newspaper and one vernacular newspaper about dispatch of Notice of Postal Ballot	22.03.2016
7	Voting period Start Date	21.03.2016
8	Voting period End Date/ Last date for receiving Postal Ballot Forms by Scrutinizer	19.04.2016
9	Last Date of submission of the Report to the Chairman by the Scrutinizer.	21.04.2016
10	Declaration of result of Postal Ballot and intimation to the Stock Exchanges and display on website of the Company	21.04.2016
11	Proposed date on or before advertisement in newspaper declaring the result	23.04.2016



**Dishman Pharmaceuticals and Chemicals Limited**

**CIN : L24230GJ1983PLC006329**

**Bhadra-Raj Chambers, Swastik Cross Road, Navrangpura, Ahmedabad – 380 009, Gujarat**

**Tel. No.: 91-79 26443053, 26445807, Fax No.: 91-79-26420198**

**Email: [grievance@dishmangroup.com](mailto:grievance@dishmangroup.com) Website: [www.dishmangroup.com](http://www.dishmangroup.com)**

**Postal Ballot Form**

[Please read the instructions carefully before exercising your vote.]

Serial No.:

1. Name and the Registered Address of the sole/ first named Member:

2. Name(s) of the Joint Member(s), if any:

3. Registered Folio No. / DP ID No. / Client ID No.\* (\*Applicable to members Holding shares in dematerialized Form)

4. Number of Equity Shares held

I / We hereby exercise my / our vote in respect of the Resolution(s) to be passed through Postal Ballot for the business stated in the Postal Ballot Notice of the Company dated 10<sup>th</sup> March, 2016, by sending my / our assent (For) or dissent (Against) to the said resolutions by placing the tick (✓) mark at the appropriate box below.

Item No.	Particulars of Resolution	No. of Equity Shares for which votes cast	I / We assent to the Resolution [For]	I / We dissent to the Resolution [Against]
1	Ordinary Resolution for increase in Authorized Share Capital of the Company.			
2	Special Resolution for Alteration of Capital Clause of Memorandum of Association of the Company.			
3	Special Resolution for issue of Bonus Shares			

Date :

Place :

\_\_\_\_\_  
Signature of Member

**E-VOTING PARTICULARS**

The e-voting facility is available at the link <https://www.evotingindia.com>. The e-voting particulars are set out as follows:

<b>EVSN (Electronic Voting Sequence Number)</b>	<b>*DEFAULT PAN OR SEQUENCE NO</b>

\* Please use default PAN for those who have not registered their PAN.

**Voting facility will be available during the following voting period.**

<b>Commencement of e-voting</b>	<b>End of e-voting</b>
<b>Monday, 21<sup>st</sup> March, 2016 at 10.00 A.M. IST</b>	<b>Tuesday, 19<sup>th</sup> April, 2016 at 5.00 P.M. IST</b>

**Last date for receipt of Postal Ballot Form by Scrutinizer : on or before the 5.00 P.M. IST on 19th April, 2016**

## **Instructions**

1. A Member desiring to exercise his/her vote by Postal Ballot may complete this Postal Ballot Form (no other form or photocopy thereof is permitted) and send it to the Scrutinizer, Mr. Ashok P. Pathak, Practicing Company Secretary ("Scrutinizer") at the address of the Registrar & Share Transfer Agent of the Company, **Link Intime India Pvt. Ltd., C-13, Pannalal Silk Mills Compound, L.B.S. Marg, Bhandup (W), Mumbai – 400078.**, in the attached self-addressed business reply envelope, on or before 5:00 PM IST on 19<sup>th</sup> April, 2016. The postage will be borne and paid by the Company. However, envelopes containing postal ballot form(s), if sent by courier or registered/speed post at the expense of the Member on or before 5:00 PM IST on 19<sup>th</sup> April, 2016 will also be accepted.
2. This form should be completed and signed by the Member (as per the specimen signature registered with the Company/Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Member and in his/her absence by the next named Member. In case postal ballot form is signed through a Delegate/Authorised person, a copy of Power of Attorney attested by the Member shall be annexed to the Ballot.
3. Duly completed postal ballot form should reach the Scrutinizer at the address of the Registrar & Share Transfer Agent of the Company, **Link Intime India Pvt. Ltd., C-13, Pannalal Silk Mills Compound, L.B.S. Marg, Bhandup (W), Mumbai – 400078.**, not later than 19<sup>th</sup> April, 2016 before 5:00 PM IST. All postal ballot forms received after this date will be strictly treated as if reply from such Member has not been received.
4. There will be only one postal ballot form for every folio/DP ID-Client ID irrespective of the number of joint Member (s). On receipt of the duplicate Postal Ballot Form, the original will be rejected.
5. A Member may request for a duplicate Postal Ballot Form and the duly completed Postal Ballot Form should reach the Scrutinizer not later than the last date for voting mentioned above.
6. In case of shares held by Companies, trusts, societies etc., the duly completed postal ballot form should be accompanied by a certified true copy of the Board Resolution/Authority Letter.
7. The voting rights for the equity shares are one vote per equity share, registered in the name of the shareholders/beneficial owners as on 11th March, 2016.
8. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed Business Reply Envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
9. A Member need not use all the votes nor needs to cast all the votes in the same way.
10. The Scrutinizer's decision on the validity of a postal ballot will be final and binding.
11. Incomplete, unsigned or incorrect postal ballot forms will be rejected.
12. Kindly note that the Members can opt only one mode of voting i.e. either by physical ballot or e-voting. If you are opting for e-voting, then do not vote by physical ballot also and vice versa. However, in case Members cast their vote by physical ballot and e-voting, then voting done through valid e-voting shall prevail and voting done by physical ballot will be treated as invalid.